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Event Spaces

THANK YOU for choosing The Dominion Club for your next event. As Richmond's finest Country Club, we strive to provide excellent cuisine and superb service in a gorgeous setting. Highlighted by a first class golf course, Swim and Racquet Club, and 28,000 square foot clubhouse, The Dominion Club will accommodate any size function, ranging from intimate luncheons and business meetings to casual cookouts and elegant gala receptions. Leave the details to our experienced staff and creative culinary team to ensure your next event is a seamless success.

ROTUNDA

The center of the clubhouse, this two level space offers magnificent views of the 9th and 18th greens, as well as the Dominion Lake. The second level features a full-service bar, chandelier lighting, fireplace room with baby grand piano, and a plush leather sofa lounge. Overlooking the 360 degree balcony, you will find a gorgeous spiral staircase and 600 square foot hardwood dancefloor. The lower and upper rotundas may be rented independently, or reserve the entire room for events up to 300 people.

PRIVATE DINING ROOM

Just off the Rotunda, this room is an intimate setting for meetings and parties from 20 to 50 people. As with all of our banquet spaces, the Private Dining Room is adorned with luxurious carpet and elegant wall coverings. The room also features a wraparound porch adjacent to the greens and lake.

EXECUTIVE BOARDROOM

Our second story boardroom is ideal for private business meetings and upscale luncheons up to 30 people. Features include a drop-down projection screen, plus wireless internet and conference phone access. A second door leads to a balcony patio with outdoor seating perfect for dining or just pure relaxation.

LAKESIDE LAWN

This is our most beautiful setting for outdoor receptions up to 300 guests. The lush green lawn and large patio are adjacent to the breathtaking Dominion Lake. Across the water is the Wyndham Gazebo, the perfect site for an unforgettable wedding ceremony.

SWIM & RACQUET CLUB

For summer cookouts or casual parties of any kind, this area boasts a junior Olympic size swimming pool, a separate bar with outdoor lounge seating, premium sound system, and a large patio for up to 300 guests.

ROOM CAPACITIES

These numbers correspond to the maximum capacities given a simple setup (i.e. just tables and chairs). As other items are introduced into the room, such as buffet setups, beverage stations, A/V equipment, dancefloor, etc., these capacities are decreased to ensure adequate guest comfort and proper flow.

TYPE OF SEATING	BOARDROOM	PRIVATE DINING ROOM	LOWER ROTUNDA	UPPER ROTUNDA	LAWN	POOL
DINING	27	54	135	72	250	200
COCKTAIL	40	60	175	125	350	300
CONFERENCE	20	35	-	-	-	-
THEATRE	30	65	-	-	275	-

ROOM RATES

Half day (0 - 4 hours) and Full day (4 - 8 hours) rates are based on the duration of the event plus one hour for setup and one hour for breakdown. Each room has an associated minimum food and beverage purchase. Room rental rates are waived for Dominion Club members, provided that the F&B minimum requirement is satisfied.

Note that special rates apply for events held on Saturdays.

All wedding receptions require the full rotunda and full day rental.

	BOARD ROOM	PRIVATE DINING ROOM	LOWER ROTUNDA	UPPER ROTUNDA	FULL ROTUNDA
HALF DAY (4 HOURS)	\$75	\$100	\$500	\$200	-
FULL DAY (8 HOURS)	\$150	\$200	\$1000	\$400	CALL
FULL DAY (SATURDAY)	-	-	\$2000	\$800	CALL
F & B MINIMUM	\$200	\$300	\$1000	\$500	\$3000/8000 (SAT)

CEREMONY SITES

LAKESIDE LAWN

Located directly behind the clubhouse, this is our most beautiful setting for wedding ceremonies. This area boasts a permanent brick aisle, altar area, and large patio, surrounded by lush green grass and adjacent to the breathtaking Dominion Lake. Accommodates up to 250 guests. Please call for rates.

WYNDHAM AMPHITHEATRE

Across the water is the Wyndham Gazebo and outdoor Amphitheatre. The gazebo is an intimate spot for ceremonies up to 40 people, while the amphitheatre can seat approximately 300 guests. Additional shuttle service must be arranged for transportation of guests from club to site. Please call for rates.

ROTUNDA STAIRCASE

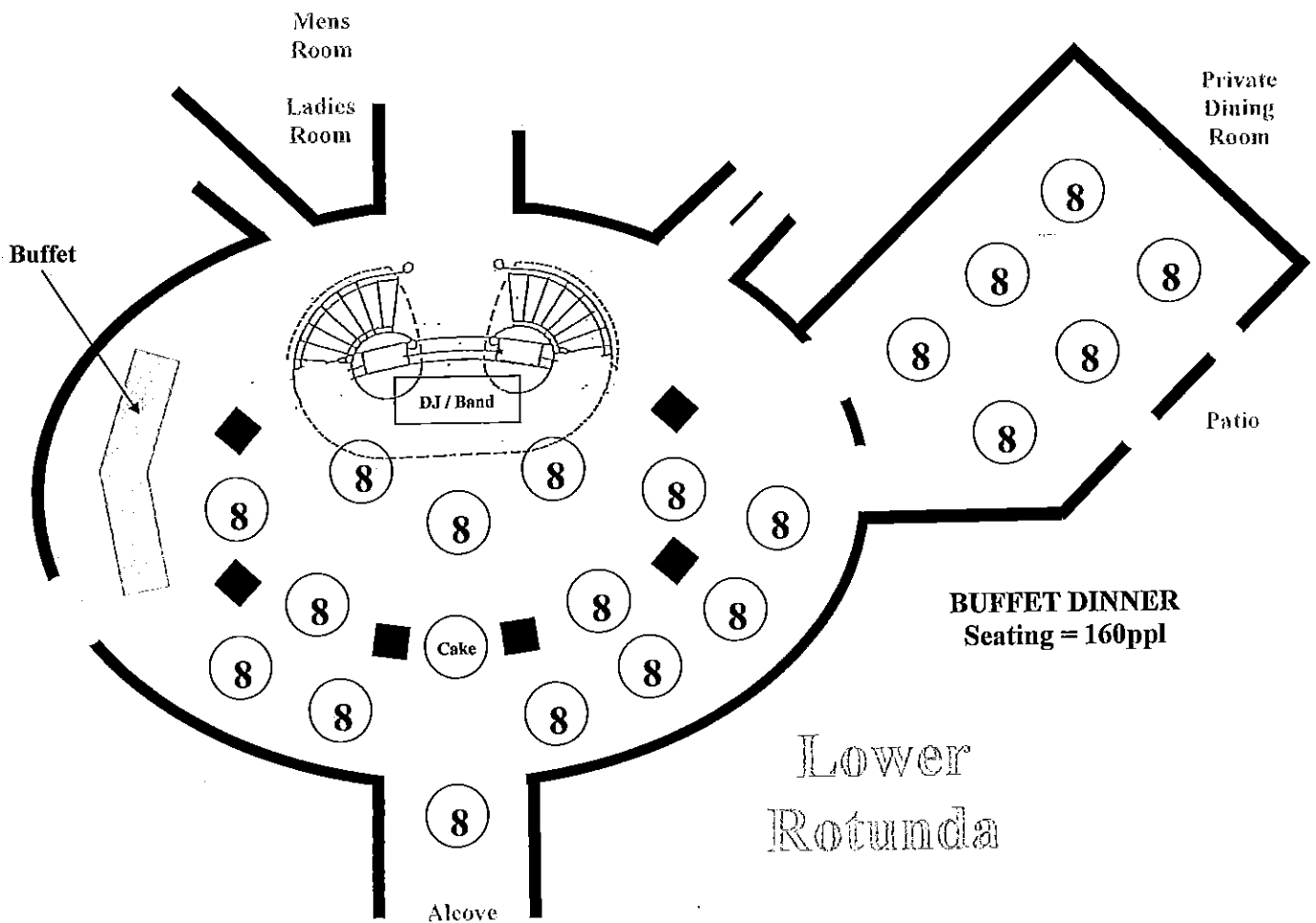
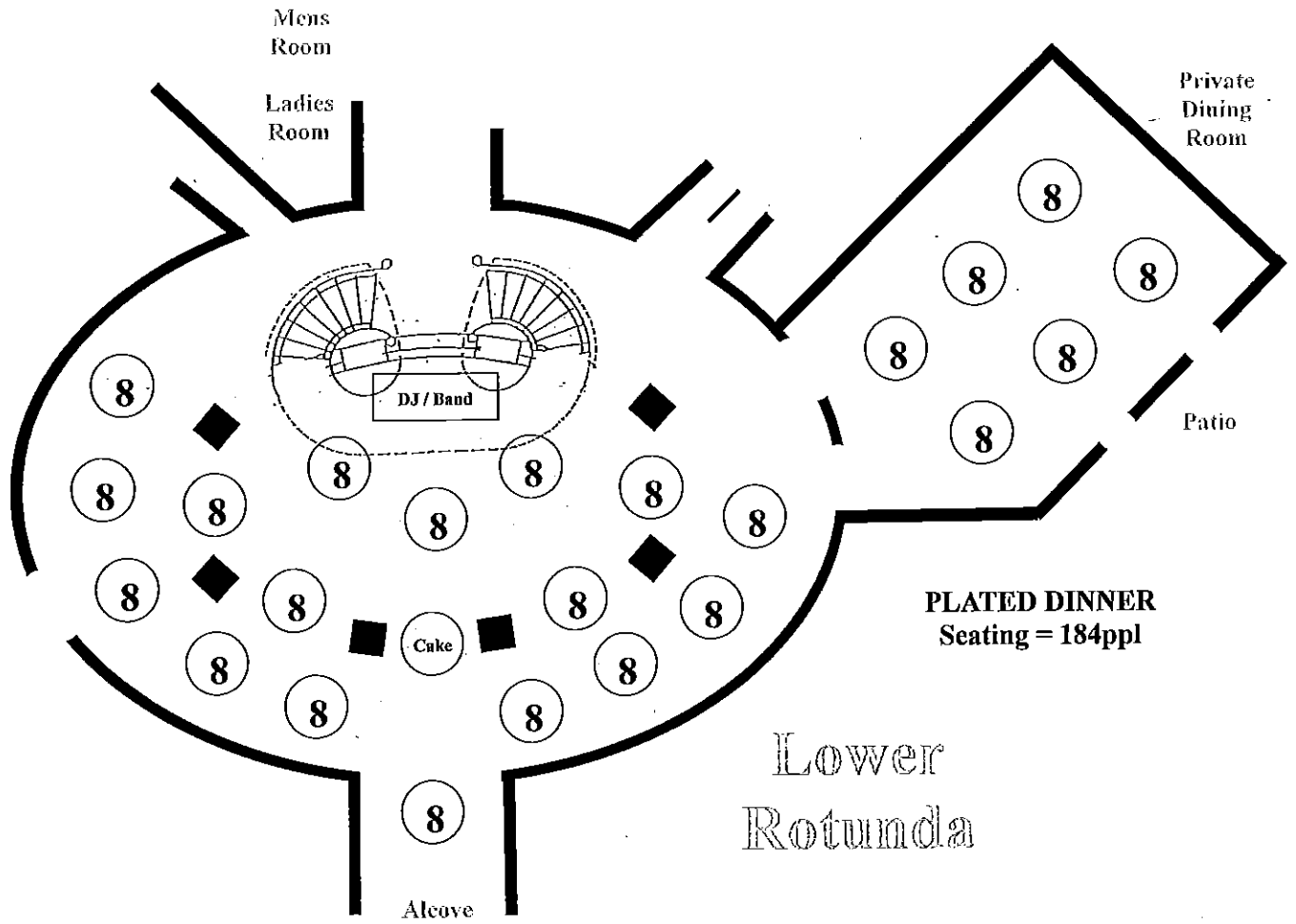
Stage your ceremony on our spiral staircase with cascading bridesmaids and groomsmen while your guests look on from the Upper Rotunda. The staircase may be used for those who prefer indoor ceremonies, or may also be used as a back up plan for inclement weather (outdoor site rate will still apply). Accommodates up to 60 seated guests and maximum of 150 guests. Please call for rates.

CEREMONY AMENITIES

- Direction of ceremony rehearsal held day before (may be scheduled 10am-5pm)
- Master of ceremonies for actual event
- Setup and breakdown of ceremony site
- Decorated aisle and altar
- Changing areas for bridesmaids and groomsmen
- Bridal Suite for Wedding Party following post-ceremony pictures
- Garden chairs for up to 100 guests (additional chairs may be rented for \$4 per chair)
- Complementary beverage refreshments (i.e. Iced tea, Lemonade, Apple cider, etc.)

FLOOR PLANS

Sample floor plans are included for each type of event seating (Plated dinner, Buffet dinner, Heavy Hors d'oeuvres). Please ask your event planner for a more precise diagram based on your estimated guest count.



Vendor Favorites

You are welcome to bring in your own preferred vendors; however, it is always helpful to have vendors familiar with TDC and our procedures to ensure your event is a seamless success. We are happy to help coordinate your outside vendor services. Below is a list of our favorite affiliates, chosen due to superior service, quality product, and competitive pricing.

FLORISTS

FLORACULTURE

21 N. Belmont Avenue Richmond, VA 23221
Ph 804.355.1096 or 804.218.6716 (Office Manager) Web www.floracultureonline.com

TDC IN HOUSE

We offer a wide selection of simple arrangements that can give your table just the splash of color that it needs. Please inquire for selection and prices.

PHOTOGRAPHY

MIKE TOPHAM PHOTOGRAPHY

9400 Charter Crossing Mechanicsville, VA 23116
Ph 800.890.9597 Web www.miketopham.com

DM FOTO- DAVE AND DANIEL MARKS

2607 Cradle Hill Ct Midlothian, VA 23112
Ph 804.763.6213 or 514.0144 Web www.dmfoto.biz

VALIANT PHOTOGRAPHY

496 Calm Creek Rd Manakin Sabot, VA 23103
Ph 804.708.0078 Web www.valiantphotographystudio.com

AARON WATSON PHOTOGRAPHY

Charlottesville, VA
Ph 434-962-7143 Web www.aaronwatsonphoto.com Email info@aaronwatsonphoto.com

LODGING

HOMEWOOD SUITES (MICHAEL COUSINS)

4100 Innslake Drive Glen Allen, VA 23233
Ph 804.217.8000 Web www.homewoodsuites.com Email micahel.cousins@gmail.com

HILTON SHORT PUMP

11900 W Broad St. Richmond, VA 23233
Ph 804.364.3600 Web www.richmondshortpump.hilton.com Email Shelley.V.Stephens@hilton.com

ENTERTAINMENT

CHOICE ENTERTAINMENT

PO Box 6831 Richmond, VA 23230

Ph 804.788.4603 Web www.choiceentertainment.com Email jb@choiceentertainment.com

CELEBRITY RADIO DJS

14419 Michaux Wood Way Midlothian, VA 23113

Ph 804.377.3535 Web www.celebrityradiodjs.com

SAM HILL ENTERTAINMENT

213 E. Water St., Suite 1 Charlottesville, VA 22902

PH 866.SAM.HILL Fax 866.726.7720 Web www.samhillbands.com

CEREMONY MUSIC

TDC has hired a wealth of musicians for ceremony and reception music, including harpists, pianists, classical and jazz ensembles, and vocalists. Please inquire for recommendations and pricing.

TRANSPORTATION

DOWN UNDER TRANSPORTATION

Richmond, VA (West End)

Ph 804.784.4024 Web www.downunderlimousine.com

TNT LIMOUSINE

10124 W. Broad St. Glen Allen, VA 23060

Ph 804.965.0990 Web www.tntlimousine.com

DOUBLEE LIMOUSINE

7300 Hull Street Rd Richmond, VA 23235

Ph 804.276.1051 Web www.doubleelimo.com

WINN TRANSPORTATION

1831 Westwood Ave Richmond, VA 23227

Ph 804.358.9466 Fax 804.353.2606 Web www.winnbus.com Email service@winnbus.com

OFFICIANTS

ERNIE IRVIN

Ph 804.282.0202 Email virginiaweddings@yahoo.com

TENTS, STAGING, RENTALS

COMMONWEALTH TENT COMPANY

5611-C Greendale Rd Richmond, VA 23228

Ph 804.264.6621 Fax 804.264.6610 Web www.commonwealthevent.com

BAKERIES

WESTHAMPTON PASTRY SHOP

5728 Patterson Avenue Richmond, VA 23226

Ph 804.282.4413

BAKER'S KITCHEN

3503 Courthouse Rd Richmond, VA 23236

Ph 804.745.0441 Fax 804.745.4080 Web www.bakerskitchen.com Email BKRichmond@aol.com

CAKES BY GRAHAM

718 N Cleveland St Richmond, VA 23221

Ph 804.288.1920 Fax 804.288.9102 Web www.cakesbygraham.homestead.com

Directions to TDC

95N (from Richmond) or 95S (from Washington)

- Exit to interstate 295 towards Charlottesville, approximately 8 miles to Nuckols Rd exit
- Take Nuckols Rd North- Exit 51A
- Go approximately 2 miles, Wyndham brick entrance will be on right
- Turn right on Wyndham Park Drive
- Make first right onto Dominion Club Drive
- Clubhouse will be on left

64E or 64W

- Exit interstate 295 towards Washington, approximately 1 mile to Nuckols Rd exit
- Take Nuckols Rd North- Exit 51A
- Go approximately 2 miles, Wyndham brick entrance will be on right
- Turn right on Wyndham Park Drive
- Make first right onto Dominion Club Drive
- Clubhouse will be on left

From Southside

- Go to Powhite Parkway
- Exit to interstate 64
- Exit interstate 295 towards Washington, approximately 1 mile to Nuckols Rd exit
- Take Nuckols Rd North- Exit 51A
- Go approximately 2 miles, Wyndham brick entrance will be on right
- Turn right on Wyndham Park Drive
- Make first right onto Dominion Club Drive
- Clubhouse will be on left

Policies

DRESS CODE

To avoid embarrassment to your guests, please advise them of our strict dress code. Denim of any color and ballcaps are prohibited inside or outside the clubhouse. For formal events, coat/tie and dresses are required.

FUNCTION SPACE

The food and beverage minimum must be met for the space rented. Please refer to the room rates chart above for these fees. Function rooms are assigned according to number of guests and anticipated requirements. The Dominion Club reserves the right to reassign function space and rental fees.

MENU

Menu must be determined at least 30 days in advance of event. Any changes made after this point must be authorized by the Executive Chef and the Catering Director. Any food purchased or made elsewhere may not be brought on the property without the expressed written permission of Dominion Club management.

BAR SERVICE

The sales and service of alcoholic beverages are regulated by the Virginia ABC board. The Dominion Club is the only licensed authority to sell and serve alcohol on the premises. The club does not allow any outside alcoholic beverages brought on the property. If a minor is found consuming alcohol, the club reserves the right to terminate the function at the client's expense. The club may also refuse service to any guest for any reason. Cash bars are subject to an additional fee of \$200 per event, charged to the host client.

PRICES

All charges are subject to 20% service charge and 5% state sales tax. This will be included on your estimate. Because of the fluctuating nature of the market, The Dominion Club reserves the right to adjust menu prices accordingly.

PAYMENT

The signed contract, non-refundable room fee, and Visa/MC number is required to secure your reservation. An additional 50% is due 30 days prior to the event. The remaining balance is due 7 days prior to the event, based on the final guarantee. Bar consumption charges will be billed to the credit card on file one week following the event. Members are exempt from all deposits, but are still subject to the entire cancellation policy. Member events may be posted to member account, or must be paid in full the day of the event.

FINAL GUARANTEE

A guaranteed count is required for all functions at the time of booking. The Catering Director must be notified of the final guarantee at least 7 days in advance of event. If the final guarantee is less than 75% of the original estimate, this will be regarded as the amount due. Any increase after the final guarantee is subject to product availability, and may be subject to an adjustment fee of \$100.

CANCELLATION POLICY

Any event cancelled may be subject to the following fees:

- More than 90 days prior to event 25% due
- 31-90 days in advance of event 75% due
- Less than 30 days prior to event 100% due

TDC Staff

Jamie Ashenburg, Catering Director

Work Phone 804.360.1200 x.26 (Option 6 in menu options)

Cell Phone 804.836.5406

Fax 804.360.0098

Email mashenburg@tdcva.com

Henry D'Aguanno, Events Manager

Email hdaguanno@tdcva.com

Stefanie Crawford, Bridal Attendant

Judy Renaldi, Food and Beverage Director

Work Phone 804.360.1200 x.12

Email jrenaldi@tdcva.com

Patrick Evans, Executive Chef

Work Phone 804.360.1200 x.28

Email pevans@tdcva.com

Sean McLaren, General Manager

Work Phone 804.360.1200 x.13

Email smclaren@tdcva.com